The Village of Sundridge	☐		The Village of South River	☐
The Township of Strong	☐		The Township of Joly	☐

Check Applicable Municipality

Community Special Events
Event Coordinator/Organizer Application Form

EVENT INFORMATION (a detailed map or site plan **must** accompany application)

Name of Event/Organization:
Date of Event:
Proposed Location: (Address & Municipality)

Name of Main Contact: (must be at event)
Address:
Phone Number (daytime):   (evening):
Email:
Name of Secondary Contact: (must be at event)
Phone Number: (daytime)   (evening):
Email:

Expected Attendance:
Event Insurance Provider: Policy Number:

Event Features:
- ☐ Animals (Livestock)
- ☐ Fireworks (South River n/a)
- ☐ Generator
- ☐ Inflatables
- ☐ Tents or Temporary Structures
- ☐ Other _____

(e.g. amplified music, alcohol special occasion permit, sale of food, BBQ, bonfires, etc)

Does the Event require:
(please check)
- ☐ Electricity (extra fees may apply)
- ☐ Signage
- ☐ Road Closings (Council permission required)
- ☐ Restricted Parking Areas
- ☐ Other: Municipal Resources
  ie: Barricades, pylons (additional fees may apply)

DISCLAIMER

The Village of South River, The Village of Sundridge, The Township of Strong and The Township of Joly Council's have created a shared Emergency Management Program including a Primary Municipal Emergency Management Program Coordinator (as per Council Resolution(s) September 2023).

The Emergency Management and Civil Protection Act (EMPCA) and its supporting regulation, O Reg 380/04, provide requirements for Municipalities regulating emergency management and preparedness.

The Municipal Emergency Management Program Coordinator (CEMC) has the authority to shut down community and/or municipally sanctioned events, either prior to or during an event due to a potential or an impending emergency situation.